SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT.COLLEGE RAJGARH -ALWAR

TEHLA ROAD NEAR BY RAILWAY STATION RAJGARH (ALWAR)
RAJASTHAN
301408
https://hte.rajasthan.gov.in/college/gcrajgarhalwar

SSR SUBMITTED DATE: 02-04-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Our College, named Government College, RAJGARH is situated in Alwar District of Rajasthan State. It is a ?B? Grade NAAC Accredited College, affiliated to the University of Rajasthan, Jaipur, the most glorious and the oldest University in Rajasthan. This College is the oldest college with all streams of Arts, Science and commerce at UG level and History, Political Science and Chemistry at PG level. It has fifteen departments out of which three are Post- Graduate departments and twelve are Under-Graduate departments. The radiant intellectual environment of the college attracts scholars and students from even very distant places and other states. Many faculty members, some of whom have sufficient international academic exposure, are invited as Resource persons and experts by various academic seminars and conferences. The purpose and aim of Govt. College, Rajgarh is to educate young men and women not only to make them employable human resources but also the learned citizens with moral commitment and noble character through continuous introspection. The vision behind the establishment of College in 1967 to the was to provide such an opportunity and open access to higher education in this semi urban area.

Vision

- Provides support to students through an academic advising centre, computing facilities, peer advising, tutorials, counseling and health services.

- To Provide library resources and services to support the academic needs of the institutions. Integrating technological development across the curriculum.

Mission

- Rajgarh College aims at producing skilled, knowledgeable, cultured and environmentally responsible workforce to meet the present and future demands and challenges of the nation. Provide all possible facilities to build up personality and character of students.
- We provide all infrastructure and fear-free environment for sustained growth of academic career of college students.
- We encouraged students to participate in different co-curricular and extracurricular activities, including sports, cultural and social activities.
- To empower students through education to make them strong, self-reliant, responsible and secular human beings, professionals and citizens. To help the needy and economically weaker students in education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The institution has qualified and committed faculty members and industrious and ministrative staff about 75 percent of the faculty members hold a doctorate degree while many others are pursuing ph.D.

- The selection of faculty is done by Rajasthan Public service commission Ajmer.
- College library with good numbers of books and journals.
- 15 department in all out of 05 are post Graduate Department.
- Hostel for Girls, indoor and outdoor games faculty.
- Centralized transparent admission online system.
- The college NAAC 'B' Grade Accredited Institution.
- All Govt. Scholarship for students seeking admission.
- Established study centre of IGNOU, New Delhi and VMOU, Kota.
- A well stocked library. The library has good collection of standard books and journals including research journal.
- The college is situated in rural area and girls outnumber boys in the total strength of student.
- The large number of students join higher studies after graduating from this college.
- Career counseling, women's cell, Grievance redressal mechanism anti- ragging cell, cultural and curricular activities.
- The college has four NSS units which received awards and recognition.

Institutional Weakness

- Lack of post Graduate Departments
- Lack of ministerial, clerical and laboratory Assistant
- Student computer ratio is uneven.
- Lack of auditorium in the college.
- Need more teaching faculty members.
- Due to heavy work load teachers are not able to devote time to research.

Institutional Opportunity

- Self-financing streams to be further strengthened to introduce technology and contemporary programmes.
- Specialized faculty and expertise available for consultancy.
- Possibility of generating funds for college development from corporate hours.

Institutional Challenge

- Students are mostly from rural background and get little motivation from the parents or the society.
- The lack of alumni input and support in terms of finance.
- To manage and handle a lot of office work besides teaching.
- To make students familiar and comfortable with smart classroom teaching.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college is affiliated to Raj Rishi BharatrihariMatsya University Alwar. It ensures effective curriculum delivery as the most vital aspect of its curricular prescribed by the University through its Board of Studies and facilitates the development of higher-order cognitive skills such as critical analysis, problem solving, evaluation and synthesis through systematic and strategic transparent mechanism.
- Our college integrates crosscutting issues of society like moral values, human values, professional ethics, gender-equality, environmental awareness and sustainability which are inseparable part of the curriculum.
- The college encourages the faculty to participate in Faculty Development Programmes, Induction Courses, Short-term Courses and Seminars to update their knowledge.
- The college has Women's Cell, Sexual Harassment Redressed Cell and Grievance Redressed Cell to provide counseling to students and also promote gender equity among students.
- The college organizes an extensive ongoing tree plantation programme in collaboration with NSS.
- The mission of the college is to impart quality education for the students and focus on their career progression. To fulfill this aim, the student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, periodical classes, unit tests, project work, etc.

Teaching-learning and Evaluation

Government college Rajgarh has all three faculty (arts, science, commerce). Admissions in the college are made on the Basis of merit. The University guidelines are strictly followed throughout the admissions with regard to minimum eligibility, age and reservation for various categories. The college has inducted several simple methods to catalyze the teaching environment, the quality of teaching learning processes and create a motivating learning environment, the quality of teaching learning processes depends on the quality of teachers while a majority of the teacher are Ph.D. holders, the college is very conscious of the need to keep the faculty rejuvenated and recharged all the time besides conventional methods of teaching innovative methods are also used to impart knowledge to the students based on the syllabus framed by the university for various courses. Interactive instructional techniques, like presentation of seminar paper, projects at post graduate level, power point presentations enhance the teaching leaning experience and to have better understanding of the subject matters. The college has tried to streamline the various programs towards outcome based education. Review of feedback from students, alumni and employers. Analysis of those feedbacks is done. Accordingly actions are initiated at various levels.

Research, Innovations and Extension

For the promotion of research, development of inquisitive approach and co-ordination of research activity, the college has formed Research & Development Cell. Eight faculty members are actively working as Ph.D. and M.Phil. Guides/Supervisors in Arts, and Science disciplines.

The faculty has published total 137 research articles in proceedings and International and National level journals out of which many papers are published in UGC CARE List of Indexed and Peer Reviewed journals. Faculty members have contributed 113 books and

chapters with ISBN No., where as most of them participated in International, National conferences and

seminars.

The college has participated in extension programmes such as Tree Plantation, Blood Donation Campaign, Women Empowerment, Cleaning , Voter Awareness Drive, Save Girl Child and Gender Equality programmes. Blood donation camps is organized regularly through NSS. Rajgarh College signed MOU with Rajasthan State Agricultural Marketing Board alwar.

Infrastructure and Learning Resources

The institution has been keeping pace with the changing needs and the environment to meet the required infrastructural facilities. The college campus has 32 classrooms, 01 smart classroom, 01 seminar hall, 10 laboratories, 01 botanical garden, 01 museum, 01 girl's common room, 01 staff room, Rover and NSS room. There is a separate girl's hostel in which 42 beds are available for girls. In college campus purified drinking water, electricity generator, inverters and Fire extinguishers at required places are available. There is a parking stand for two wheeler as well as four Wheeler vehicles in campus. All departments, offices and library are connected with internet and Wi-Fi facility. The college has computers, printers, scanners, LED projector, Xerox machines and CCTV cameras. The College has adequate facilities for indoor games and outdoor games. There is an open ground utilized by the students for practicing various sports like Kho-Kho, Kabaddi, wrestling, Athletics, Cricket etc. In indoor games TT room and Badminton court also available. A seminar hall and an open stage are available for cultural activities. The college has a library of more than 45000 books and is partially automated with LIBSOFT ILMS software. There is a provision of community book bank for economically weaker students. The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure.

Student Support and Progression

GOVT. College Rajgarh provide financial support to the students through the govt. Sponsored scholarship. These scholarships help financially needy students and encourage them to continue their education. GCR organised various skill enhancement programmes to develop student's personality including physical health, communication, ICT skills, social awareness etc. College guides their students for competitive examinations and offered carrier counselling for their brighter future. College has an active student grievances committee working to provide supportive and healthy educational environment in the college campus. College students participated and achieved many awards in various competitions organised by different institutions. College students preformed outstanding in sports and achieved many Gold, Silver and Bronze medals in Athletics, Kho-Kho, Badminton etc. for college. NSS volunteer Chelsi Khandelwal awarded by State Level NSS Volunteer award. Scout Rovers were awarded by Rajya Puraskar. Every year College cultural committee, Women cell, NSS and all departmental Parishads organised various programs and competition in these competitions students participated enthusiastically. College has a Registered Alumni Association which works for development of college and continuously provides their valuable support to the institute and students.

Governance, Leadership and Management

- IQAC of the college consciously monitors the quality policy, which is reflected in all the activities of the college. Which ensures the facilitative and participatory system for smooth functioning of the college with perspective planning.

- The Principal as the academic leader steers the college towards quality enhancement.
- Faculty members are voluntarily involved and positively encouraged for curricular, extracurricular and co-curricular activities through distribution of powers, work and responsibilities.
- Stakeholders such as students, alumni and parents are involved in the functioning of the college. Feedback collected through mechanism is utilized for improvement of the performance.
- Research culture is inculcated in faculty and students and present to publish the research papers and to attend the conferences, seminars & workshop.
- The college also extent as the support to the staff in their professional pursuits by providing duty leaves to attend FDP, refresher, orientation, short term courses and training

Institutional Values and Best Practices

Institutional Values and Best Practices Government College Rajgarh has a strong ethical commitment to provide equal opportunities to all individuals irrespective of gender, race, caste, colour, creed, language, religion, national or social origin, property, birth or another status. A safe, secured and gender neutral environment is provided in the campus for students and women faculties. Rajgarh College celebrates national and International Commemorative Days to inculcate constitutional responsibilities to instill patriotic spirit and to foster unity among fellow citizens. Two best practices- Green Initiatives in college campus, Social responsibility and Community outreach successfully implemented by the college as per NAAC format. Rajgarh College implemented some measures for degradable and non-degradable wastes. The college has identified some plan of actions for the next academic year such as to ensure to promote sports activity, to create awareness for protecting environment, etc.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT.COLLEGE RAJGARH -ALWAR
Address	Tehla Road Near by Railway Station Rajgarh (Alwar) Rajasthan
City	Alwar
State	Rajasthan
Pin	301408
Website	https://hte.rajasthan.gov.in/college/gcrajgarhalwar

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	SAJJAN SINGH	01464-220043	8764280182	01464-220043	gcrajgarh@gmail.com
Professor	Prakash Chand Meena	01464-220382	9057272561	-	pcmina123@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Rajasthan	Raj Rishi Bhartrihari Matsya University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-07-1970	[View Document](#)
12B of UGC	31-07-1970	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Tehla Road Near by Railway Station Rajgarh (Alwar) Rajasthan	Urban	9.61	681.31

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics,	36	XII	English + Hindi	900	595
UG	BA,English,	36	XII	English + Hindi	300	207
UG	BA,Geography,	36	XII	English + Hindi	2400	2400
UG	BA,Hindi,	36	XII	English + Hindi	2100	1493
UG	BA,History,	36	XII	English + Hindi	2100	1750
UG	BA,Political Science,	36	XII	English + Hindi	2700	2680
UG	BA,Sanskrit,	36	XII	English + Hindi	900	508
UG	BA,Sociology,	36	XII	English + Hindi	1800	1277
UG	BCom,Abst,	36	XII	English + Hindi	300	12
UG	BSc,Botany,	36	XII	English + Hindi	264	221
UG	BSc,Chemistry,	36	XII	English + Hindi	792	419
UG	BSc,Mathematics,	36	XII	English + Hindi	528	198
UG	BSc,Physics,	36	XII	English + Hindi	528	198
UG	BSc,Zoology,	36	XII	English + Hindi	264	221
UG	BA,Home Science,	36	XII	English + Hindi	300	72
UG	BCom,Eafm,	36	XII	English + Hindi	300	12

UG	BCom,B Adm,	36	XII	English + Hindi	300	12
PG	MA,Geography,	24	graduation	English + Hindi	120	120
PG	MA,History,	24	graduation	English + Hindi	120	120
PG	MA,Political Science,	24	graduation	English + Hindi	120	120
PG	MA,Sociology,	24	graduation	English + Hindi	120	120
PG	MSc,Chemistry,	24	graduation	English + Hindi	50	50
PG	MA,Hindi Lit,	24	graduation	English + Hindi	120	120

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	11				8				26			
Recruited	11	0	0	11	5	3	0	8	19	7	0	26
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				15			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				30
Recruited	13	2	0	15
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				60
Recruited	34	11	0	45
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	1	0	0	0	0	1
Ph.D.	11	0	0	3	2	0	6	4	0	26
M.Phil.	0	0	0	6	2	0	0	0	0	8
PG	11	0	0	5	3	0	19	7	0	45
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1922	0	0	0	1922
	Female	2592	0	0	0	2592
	Others	0	0	0	0	0
PG	Male	129	0	0	0	129
	Female	375	0	0	0	375
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	361	349	435	406
	Female	425	461	530	563
	Others	0	0	0	0
ST	Male	757	732	897	923
	Female	1205	1342	1583	1531
	Others	0	0	0	0
OBC	Male	536	482	594	572
	Female	490	532	651	744
	Others	0	0	0	0
General	Male	155	226	203	191
	Female	253	271	362	330
	Others	0	0	0	0
Others	Male	46	35	34	57
	Female	28	19	20	63
	Others	0	0	0	0
Total		4256	4449	5309	5380

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college is going to register for ABC. Govt. college Rajgarh has adopted new education policy. This policy aims to transform India into a vibrant knowledge, global knowledge by making college education more holstiic, flexible, multidisciplinary, suited to 21st century needs and also aims at bringing out the unique capabilities of each student.
2. Academic bank of credits (ABC):	As the guideline of UGC and State government, we will follow the credit system(CBCS) from the upcoming session. At present time some courses are elective and some courses are in CBCS scheme in UG and PG courses.

3. Skill development:	As per higher education department and university guidelines, college has Elective pattern for UG and PG programmes. College has set up career Guiding cell and placement cell. Through which free campus placement drives for students are organized. The skill courses will be introduced in upcoming year as per state government guideline.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college integrates the interdisciplinary aspects of Indian knowledge systems into day to day life. The different types of Linguistic competitions are organized through cultural committee. The Elocution committee organizes a intercollegiate competition for years. College has Department of Arts & Humanities with eminent language Teachers Some of them are recognized guides for Ph.D. The college Library has huge collection of books, magazines and journals in Indian languages. We have regular subscription to magazine. The students have opportunity to offer SWAYAM courses.
5. Focus on Outcome based education (OBE):	The college follows the curriculum framed by BOS of different subjects affiliated to RRBMU Alwar. There are prescribed Programme Outcome (POS), Programme Specific Outcomes (PSO's) and Course Outcome (COs). As per the guidelines issued by UGC regarding the Research and Development Cell. The cell guides about patent, IPR, start-up, research publication to teachers and students.
6. Distance education/online education:	The different faculties of different subjects of the college has prepared& successfully implemented the e-content development facility for the students during the COVID 19 Pandemic situation during 2020-21 & 2021-22. The student can access any time, any where the material stream wise, class wise, subject wise, syllabus, digital books, video lectures, MCQ sets, free online periodicals /magazine links, online courses links, etc. made available to students through whatsapp groups. The college has taken initiative to establish digital studio in the campus in upcoming year. Digital studio would facilitate the faculty as well as students to prepare the digital material and to run the digital courses such as YouTube lecture, Channel creation and operation. Online learning, online courses, distance learning and blended mode of learning will be facilitated through this project. The college is a recognized center for certificate courses, Diploma courses, UG and PG degree courses

of IGNOU New Delhi and VMOU Kota.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	This institution has constituted electoral literacy committee by the order no 173 date 16.12.2022. Voter awareness related program in the college as per the instructions of Chief Electoral Officer Rajasthan, Voter awareness rally was organized in adopted settlements under National Service Scheme after special brief revision program for voter list. A lecture was organized on the subject of voter awareness and strong democracy, as well as the students studying in the college, whose age was 17 years or more, were informed by the local BLO about applying online through the Voter Helpline app and Form 6 new voter registration. So that soon all the students can get their names added to the voter list 100%.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The student coordinator and related persons have been appointed by the Principal and for this, voter awareness training and machine training was given to all the regular students of the college by a special PT through different slides. All the students of the college, Shankar members and ministry employees were present during
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	New programs were initiated through ELC, these included contribution of students at the time of voting, inclusion of names in voter awareness campaign, free voting, promotion of participation of deprived sections in voting, cooperation with the district administration in the conduct of voting, seniors of the society. Encouraging and supporting citizens with disabilities to cast their votes at the time of voting. Emphasizing religion-free, fair and independent voting.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Election related programs were promoted by the college students. Students held a rally in the streets, mohallas etc. of the city holding posters, banners and placards for voting, in which the message was given that more and more people should vote in the upcoming Lok Sabha elections 2024.
5. Extent of students above 18 years who are yet to be	Students were made aware and motivated to get their

enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

names added to the voter list of students above 18 years of age. Students can contact Blue and get their names added to the voter list by filling Form 12 and submitting their forms along with 10th mark sheet.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5018	5380	5309	4449	4256

File Description	Document
Institutional data in prescribed format	[View Document]

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 195

File Description	Document
Institutional data in prescribed format	[View Document]

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	40	36	33	38

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
124.38	140.12	142.6	59.37	41.62

File Description	Document
Upload Supporting Document	[View Document]

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The college is affiliated to Raj Rishi Bharatrihari Matsya University Alwar. It ensures effective curriculum delivery as the most vital aspect of its curricular prescribed by the University through its Board of Studies and facilitates the development of higher-order cognitive skills such as critical analysis, problem solving, evaluation and synthesis through systematic and strategic transparent mechanism.

The institution ensures effective curriculum delivery through a well-planned and documented process through multiple measures and facilities as mentioned below:-

Academic Calendar and Admission policy:

The DCE declares the Academic Calendar and admission policy at the beginning of every session. Based on the admission policy the admission process is done in the under graduate and Post graduate classes in the college. The academic calendar contains the relevant information regarding the date of admission, teaching-learning schedule of working days and various events to be organized throughout the year.The heads of department conduct the meetings to distribute workload, allot subject, plan the activities of the department and review the completed syllabus.

Time Table Committee: The college constitutes 'The Time-table Committee', that prepares class-wise and teacher wise time-table which is provided by the respective departments. It is displayed on the General Notice Board as well as the Departmental Notice Boards, and also uploaded on the college website.

Contribution of faculty: The faculty contributes to the framing of curricular as members of the 'Board of Studies' and Academic council. The college encourages the faculty to participate in Faculty Development Programmes, Induction Courses, Short-term Courses and Seminars to update their knowledge.

Teaching Aids: The faculty uses unique teaching methods such as using charts, maps, models, LCD projectors, transparency slides and specimens along with traditional chalk-and-board teaching for effective delivery of the course.The students are provided with study materials, notes, question banks, assignments and so forth in the class and via mails.

Library: The college has a well-stocked library. With the automation of the college library, it has become convenient for the students to get books.

Laboratories: There is optimum utilization of well equipped laboratories for curriculum delivery of

practical. The students maintain the practical records and results are certified by the faculty along with HOD.

Evaluation: The mission of the college is to impart quality education for the students and focus on their career progression. To fulfil this aim, the student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, periodical classes, unit tests, project work, etc.

Department Activities: As per the Chemistry, Geography, Hindi, Political Science and History curricular, it is mandatory for Post-Graduate students to participate in the departmental seminars and students are evaluated on the basis of their presentations and marks are included in their practical exams.

Exam Committee: For the implementation of Annual Assessment Process, Examination Committee is formed at the college-level.

Extra Aid : Education through the support of its faculty members such as Gyan Ganga, Gyan Doot programmes etc. Provision of extra classes are also made available for slow learners.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 123

File Description	Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 20.14

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
667	1120	737	1158	1235

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Our college integrates crosscutting issues of society like moral values, human values, professional ethics, gender-equality, environmental awareness and sustainability which are inseparable part of the curriculum. All programmes are organised on the basis of professional ethics. Professional ethics are an integral part of all the training programmes. The aim of these programmes that student must understand the importance of ethical behavior in their professional lives and how to apply ethical principle in real world situations. This includes understanding the ethical principle that govern their profession such as confidentiality privacy and informed consent.

Professional Ethics, Moral Values, Human Values:

Professional ethics is an integral part of all the training programmes. The aim of these programmes is that students must understand the importance of the ethical behaviour are that in there professional lives and how to apply ethical principles in real world situations. This include understanding the ethical principles that govern their profession such as confidentiality privacy and informed consent, Human values, moral values. Empathy, compassion and social responsibility are also critical components of a well-rounded education.

The compulsory paper of Elementary Computer Applications at the UG Part I level is one of the most

significant initiatives that addresses and integrates professional ethics into the curriculum. It has been designed to upgrade and update the learners with basic computer knowledge and equip them with the best employability skills. Other efforts to impart professional ethics include mediums such as course content, seminars, workshops, field trips, surveys, curriculum activities, sports, etc. ICT training for the teaching staff and the supporting staff also reflect institutionalinitiatives.

A project called "Anandam' has been initiated by the college. It is available for students of first year B.A., B.Sc. /B.Com 1st Year and M.A./M.Sc. previous year students where they learn about social services and connect with the society. Besides the moral values, human values and professional ethics are taught in the course of various subjects like sociology, history, economics etc.

Gender Sensitisation

The college has Women's Cell, Sexual Harassment Redressal Cell and Grievance Redressal Cell to provide counselling to students and also promote gender equity among students. They also deal with related issues of safety and security of female students, staff and faculty. The

college campus is secured with CCTV and high-level security. The college has a girls' hostel in the campus to provide safe residency for female students. Special papers in History, Political Science and Sociology like Women in Indian History, Social History of India, Indian Social System, etc. to address gender issues and concerns.

Environment and Sustainability

The compulsory course "Environment Studies" related to ecosystem, its balance and sustainability is an integral part of the curriculum of the first year. University prescribed this course to creat awareness and develop importance of environment among students. Awareness about environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystems to human life.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 10.88

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 546

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 93.88

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1992	2030	2030	1977	1912

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2192	2130	2129	2129	2009

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
1402	1362	1362	1362	1084

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1402	1362	1362	1362	1084

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 111.51

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The College believes in providing best teaching practices to the students and to achieve this aim the faculty members continuously make extra efforts towards it. Ever since the technology has started impacting the teaching- learning process, the college has been evolving itself to incorporate the best possible methodology. The teachers try to make use of various ICT tools to be a part of their teaching not only to provide great learning experience but also to break the monotony in the classroom. College is trying its best to provide projectors and mikes in the classrooms. Laptops are provided for teachers, so that, they can use various tools like

- Spreadsheets
- Presentation Software
- Information Literacy Skills
- Google Doc

- Google Forms
- Making a Video
- comfortably without any hindrance for various purposes

Last year a pandemic struck us globally, and teaching was shifted from the classroom to virtual mode. Ever since then, the teachers at the institution have made them equipped with various platforms available for teaching. Our teachers are using different platforms like Google meet, Zoom Meeting etc. to interact with students. Google classroom is extensively used to upload the

material required for smooth learning. The Jamboard and whiteboard are also used as per the demand of the subject. The platforms like kahoot and moodle etc are also used often for quizzes to make sessions interesting by a few faculty members. Classes are being recorded as evidence and also students can use them for later reference.

The College website has a section for e-resources where teachers upload reading materials as per the requirements of a course. These resources can be accessed by the students from the comfort of their homes in these difficult times. It ensures continuous learning for them. Information is being provided to the students so that they can use different such resources available on the website which includes having more insights. These are helpful to those who are keen learners and want to learn beyond the prescribed guidelines. They are constantly mentored by faculty members on the best way of using IT tools to increase their knowledge base.

The students must make good use of e- resources available for them and links can be viewed on the website of the college. Students will be able to develop required skills if they start getting themselves acquainted with current resources and technology available for them. They can start using various tools of Google like Google doc, Google forms etc. They can also make good use of other applications like kahoot, canva etc.

Inflibnet : The INFLIBNET Centre is a major national programme initiated by the UGC in March 1991 as a project under the Inter-University Centre for Astronomy and Astrophysics (IUCAA). It became an independent Inter-University Centre in June 1996. INFLIBNET is involved in modernizing university libraries in India using the state-of-art technologies for the optimum utilisation of information. INFLIBNET is set out to be a major player in promoting scholarly communication among academicians and researchers in College.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 64

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	60	60	60

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 56.77

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	20	19	18	24

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Before the commencement of teaching in every academic session, the Head of the departments convene a meeting with the respective faculty members in which the teaching plan is discussed for the year ahead. Generally the syllabus to be covered is divided into units so as to facilitate smooth delivery as well as internal assessment of the learning process. The decision is then conveyed to the principal so that he can keep a track of teaching learning process. Question papers and practical examination patterns and scheme of making are explained to the students in the beginning of the academic years. Students are continuously evaluated in the class room itself by the concerned faculty. This College is affiliated to Raj Rishi Bhartrihari Matsya University, Alwar and its follow an annual examination scheme as per the University calendar. The exam procedure is completely transparent- the time table is displayed on the University website and admit card generated online, the examination process is looked after CS and ACS. Invigilator, supervisor and internal flying squads are deputed for smooth conduction of exam, University flying squads are also visit exam center . The answer books are evaluated fairly in time and result are declared and displayed on the University website.

There is any grievance regarding question paper, the students have to submit their written complaint to the controller of examinations through the Principal of the college within seven days of the paper. The matter is then finally discussed in the meeting of the grievance committee of the university and action is taken by them. The student has the right for

(i) Re-totalling,

(ii) Revaluation. He has to apply for Re-totalling or Revaluation with in one month from the date of declaration of their result. The University then does the needful and the changed result is set for the college as well as the students concerned

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college is committed to Quality education and its makes all efforts to deliver the best of education to its learners. The college has 17 departments in all stream, 9 in humanities and social science, 5 in Science and 03 in Commerce. The UG Programme are BA, B.Sc. , B.Com. and P.G. Programme are MA (Pol. Science), MA (History), MA (Geography), MA (Hindi), MA (Sociology) and M.Sc. (Chemistry).

B.A./MA. Programme outcome

1. Cognitive skills - Students choosing a combination of three subjects develop social, Political, historic, economic and literary consciousness and will be better able to appreciate different civilizations, culture etc.

2. Students also become employable in non governmental organizations.

3. The combination of history, economics and sociology will provide a holistic understanding of historical events, economic activities and sociological concepts. It will be useful in the areas of higher learning and research.

4. Students of political science understand the nature and development of national and international politics, Analysis of the Indian constitutional provisions, major legislations and reforms.

5. Student of English literature exhibit familiarity with major literary texts, genres, periods, and critical approaches to literature around the world. Students develop a functional proficiency in all aspects of the English language.

6. Students of sociology acquire a sociological perspective and contribute to understand social reality and actively participate in civil affairs: Students also apply critical thinking skills to sociological data and the theory.

B.Com. Programme outcome

 After the completion of this course i.e. B.Com. the following outcomes are expected. Theoretical and practical exposure in the commerce sector which includes Accounts, Commerce, Marketing, Management, Economics, environment etc. The capacity of decision making at personal and professional building. Excellent communication skills and building confidence to face the challenges of the corporate world. Students must be industry ready by developing various managerial and accounting skills for better professional opportunities.

B.SC./M.SC.s Programme outcome

Students must require the knowledge of facts and figures related to

Mathematics, Physics, Computer Science, Botany, Chemistry & Zoology. Students must understand the basic concepts fundamental principles and scientific theories related to various scientific Phenomena and their relevance in day to day life. Students should require the skills in handling scientific instruments & skills of observation and drawing logical inference from scientific experiments.

The Curriculum design and delivery in the institution aims at employability's skills and competence. Though the college does not offering any technical courses but all traditional programmes and curriculum are designed to delivers the best knowledge.

The programme and course outcomes are evaluated and corrective measure are taken.

1. The evaluation process involves and analysis of feedback on curriculum, teaching progression to

higher education,skill development programmes,placements and updated curriculum for competitive exam .

2. Programmes and course outcomes are also discussed and evaluated by the academic council and board of studies .

3. A few P.G. programmes and a few U.G. programme have a mandatory field trip and this along with other forms of experimental learning event like workshops/seminars is used to evaluate the outcomes indirectly.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The university curriculum is appropriately framed to achieve the programme specific outcomes and incorporate the desired course outcomes. The attainment of various program specific and course outcomes is chiefly evaluated by University Examinations. The paper pattern of the University Examination incorporates very short answer, short answer as well as the descriptive long answer type questions. While setting the question paper, the questions framed by the paper setters take into account the various expected outcomes. It is worth mentioning that the faculty of the institute plays a pivotal role not only in the setting of question papers but also in the evaluation work of the University examinations. T.R. is assessed for the results of each programme/ course. University-rankings and college merit-lists are standard assessment criteria to assess the outcomes achieved. Students qualifying in competitive examinations NET/REET also reflect the attainment of POs and COs. At the institutional level a variety of evaluating tools are made use of to assess the extent of achievement of the candidate regarding the expected outcomes. The regular assignments, lab work, field trips, educational tours, seminars presented by the student etc. are of immense utility to have a personal understanding of the knowledge, comprehension, applicative, analytical and synthetic abilities of the individual students. The various co-curricular activities, like quiz, group-discussions, debates, extempores, essay writing etc., organised under the aegis of various cells and committees of each individual department, hostel as well as the institution, provide an informal evaluating platform for the skills attained by the scholars. The basic goal of education is to groom the personality in a holistic manner which becomes evident when the student moves out in the community, serving the society and communicating as a responsible citizen of the nation. Education aims at bringing out the best in an individual, with an inclusion of values and ethics and also enhancing their interpersonal and communication skills. Performance of our students during outreach activities and extension programs, NSS, Scout and also on the sports' ground, mirrors the life skills attained by them during the course of the formal education in the institution. The students enrolled in the institution are informally evaluated on a regular basis, not only by the mentors and the judges of various co-curricular activities but also so by each individual faculty of the Institution and the same is conveyed to the beneficiary who is also guided and tutored accordingly, since the objective of the

institute is to mold them into competent, creative and compassionate individuals. The graduate and postgraduate programs are the stepping stone and are meant to groom the learner for various job opportunities and occupational pursuits. Keeping track of the student progression to higher education and placement of the Alumni and their career achievements also reflects the fact that various outcomes are achieved by the institution.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 81.69

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1580	1138	1406	941	801

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1715	1689	1540	1171	1066

File Description	Document
Institutional data in the prescribed format	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution has created an ecosystem for innovations and has initiatives for the creation and transfer of knowledge supported by R&D cell. Placement cell and career counselling cell organized various activities which give real time exposure to the students and provide them a platform to showcase and implement their career learning. Various talks of experts are also arranged by IQAC to motivate the students for starting the start-ups. Various invited talks were conducted by YDC during 2017-2018. Special Skill based program conducted in college by RSLDC. Three skill courses were conducted. Anandam Course was introduced in 2020-21 for first year students by Department of college education, Government of Rajasthann. A community book banks was also established in Library in 2019. This book bank was started by donating book. The R & D Cell promoted and published industrial/innovative problem statements. Students, in association with faculty members selected problem statements according to their areas of interest and faculty members also work as mentors.https://hte.rajasthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_alwar/govt._college_rajgarh_(alwar)/uploads/doc/Cam

Scanner%2003-22-2024%2011.24%20(2).pdf

Institute has constituted career council committee and placement cell to guide students and provide career facilities. College has a Nodal centre of Virtual lab established by IIT Delhi. It is one of the most important e- learning tools. In virtual lab, students conduct various experiments. Virtual labs allow students to understand the concepts. It motivates students to conduct experiments virtually. https://hte.raj asthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_alwar/govt._college_rajgarh_(alwar)/upl oads/doc/VLB-Activity-Final.pdfIt provides a complete learning management system including additional web resources, video lectures and animated demonstrations. In addition, NSS wing of institute has done various activities for community during COVID pandemic. Rovers have participated in various activities during assessment period. During the Covid 19, various departments of Government college Rajgarh organized National webinar for updating students. Various academic activities have been carried out by different Post Graduate departmental council during last five year.https://hte.rajasthan.gov.in/dept/ dce/raj_rishi_bhartrihari_matsya_university_alwar/govt._college_rajgarh_(alwar)/uploads/doc/Chemistry %20Parishad%20Programs.pdf Field work for students was also done by geography department. One international Conference was organized by R&D cell and IQAC on "ICEICEESD". One national Five days FDP on organized by R&D cell and IQAC. One three days International FDP on "Entrepreneurship and skill development" organized by R&D cell and IQAC.https://hte.rajasthan.gov.in/dept/dce/raj_rishi_ bhartrihari_matsya_university_alwar/govt._college_rajgarh_(alwar)/uploads/doc/supervisors.pdf

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 27

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	08	05	03	05

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.74

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	19	24	25	47

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.58

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
36	26	11	26	14

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The Institution believes in the holistic development of students and sincerely works to cultivate their academic, social, moral and cultural development, also focusing on their physical fitness. Extension activities were carried out through the four NSS units. NSS units of the Government college Rajgarh organized program on plantation,, Swachh Bharat Abhiyan, Road safety and Blood donation camp. The NSS Units organized tree plantation program they plant 250 plants in college campus. No Mask No entry "Jan Jagran Pakhwada" program was also organized by the four units of NSS. Under which the volunteers distributed masks in public places and made people aware of corona. International women's Day was celebrated by NSS Units. On this occasion, they organized an essay Competition on the topic Women's Rights are human Rights & human Rights are women's rights. Along with this they organized an online quiz on Covid-19 to make people aware to Corona. ''Hariyalo Rajasthan'' was also organized to save environment by planting saplings. On 8th September 2021 Literacy day was observed to promote literacy in individuals, community and society. Tourism day was celebrated on 24 September 2021 to explore diversified culture through tourism. Green auditing program was executed in college campus. Van Mahotsav was celebrated to protect forest. Wild life day was observed. Awareness program of Single used plastic was organized. Essay competition on Constitution was organized on Ambedkar Jayanti. Sadhbhawna week was also organized to maintain Harmony and Peace in society. One day Cleanliness camp was organized in college campus. Workshop related to Voter awareness and helpline app was organized. Seven days camp was organized in adopted village situated in rural area to promote cleanliness. Besides, many workshop program on Girl education ,Corona awareness, mask distribution and personality development and self defense for girl were organized. Subhash Chand Jayanti and Oath ceremony for Voting right, Multimedia awareness exhibition, talk on traffic rules, Nukkad natak on ''NASHA MUKTI'' were organized.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

In the last five years, our college conducted various activities such as Save Girl Child Campaign and Awareness about use of Plastic. A number of the students participated in these activities. The college conducts Cleanliness Campaign in campus every year, though Human Resources Development and with the help of the department of NSS and Girl Students Forum. Every year, faculty of our college applies for various state levels as well as national level awards or recognition in various categories identified by government and Non-government recognized agencies. Our faculties Dr. Shiv Sharan Kaushik Associate professor in Hindi and Dr. K. L. Meeena Associate professor in Geography has received state level Teacher award 2020 on 24/02/2021by Higher education (College education) Govt. of Rajasthan. Dr. Ashok Kumar kakodia received research award (Scientist of the year) from koshambi foundation up in international conference at Ambedakar university Agra in 2021. Ms. Chelsi khandelwal received State level NSS Youjna 2018-19 consolation award. Dr. Ashok Kumar kakodia received excellent participation award in corona awareness programme by district administration banswara in 2020. Various students received awards in games.https://hte.rajasthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_alwar/govt._college_rajgarh_(alwar)/uploads/doc/Sport%20awards%20merg.pdf

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 137

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	30	07	25	45

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 08

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college is not an autonomous body so it does not have any independent policy framework for the development of the college. The functioning of the institution is governed by the policies laid down by the State Government but of course the Institutionensures adequate availability and optimum utilization of physical infrastructure. The journey to Rajgarh college started fifty five years back in 1967. After so many years of its coming into existence, the college is now equipped with well-maintained classrooms, laboratories, smart classroom, library, reading room,seminar hall, Research Lab, ICT lab and computing equipment to adopt the modern education system. The college also has a sports store where all the sports equipments are kept under the supervision of a sports officer. At the main entrance of the college, there is a notice board where all necessary information is displayed to the students. The College has a well furnished and resourceful library with more
than 45 Thousand books. The books are properly maintained on different bookshelves. There is a separate girl's hostel in which 42 beds are available for girls. The college has a generator for combat power cut situations. For the benefit of science students there are Zoology, Physics, Chemistry and Botany laboratories which fulfill the needs of the students. To get on with many departments they have computer facilities along with internet connections. The college has provided adequate physical and updated academic facilities as per the requirements of University and the needs of the students. There are eight departments and 30 spacious classrooms with proper infrastructure in the college. The E-podium system was established in 2022-23 in seminar hall. All departments and classrooms have proper light and ventilation. The mainbuilding of the college consists of an Administrative office, the Principal's Cabin , library, common staff room, common girls room, IQAC department, smart room and some classrooms on the groundfloor.

Cultural Activities:
The college firmly believes in co-curricular activities so that the students may develop themselves in all spheres keeping pace with the modern education system. And so, there are Literary activities under several subject committees and Magazine committees in this institution to look after the various cultural activities to be performed such as Teachers Day, Organizing Quiz Debate Competition, National and International commemorating events in the college, Solo dance, Solo song competition, poem citing are organized in this college. There is an open Stage and an Auditorium for it.
Sports-
The college administration lays emphasis on sports. There is an open ground utilized by the students for practicing various sports. The students of this college have also participated in inter college, state,

national level sports competitions and have won prizes. Yoga day is celebrated on 21st June every year with great enthusiasm.

S.No.	Facilities	No.	Remarks
1	Sports-Outdoor	01	6 Acre Ground for Cricket, Kabaddi, Wrestling, Kho-kho, Athletics, Basketball
2	Sports- Indoor	02	TT Room, Badminton Court

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 23.16

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
13.88	4.23	99.58	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The College Library is composed of an area of about 2000 sq. mts. On average 9,000 books per year are issued and returned to the Library. The library is the prime learning resource of the college and is partially automated through integrated library Management System known as Lib soft which updates automatically. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The library is a knowledge source of college and provides adequate services to its user. There is a software entitled "lib soft" for library management in the library. Bar code integration, SMS/bulk SMS integration and E-mail integration with Google included in this software which is very beneficial for the students. This system is necessary for the further information. Students can easily avail the opportunity of getting books. The system is automatically updated. Book's record also can easily up to date by automation. The library contains more than 45,000 books which fulfills the need of researchers, teachers, students and other staff members. Approx 40 students and teachers use library per day.

Average annual expenditure for purchase of books/e-books

Year	2018-19	2019-20	2020-21	2021-22	2022-23
INR in lakhs	0.488	0.302	0.197	00	0.25

Name Of ILMS Software	Nature of automation	version	Year of Automation
Lib Soft	Partially	Latest	2022

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Government College Rajgarh (Alwar) is armed with adequate ICT infrastructure to well facilitate teaching – Learning activities for its stakeholders. All departments, offices and Library are connected

with the internet and Wi-Fi facility. The college has upgraded and added IT facilities including Wi-Fi frequently according to the needs and requirements in the last five years. To reach the children, the campus should be digitally well equipped for effective classroom delivery focused on information sharing and knowledge transmission. The college added about 20 PCs and 09 Laptops. The Seminar Hall is fully equipped with an acoustically designed plug-and – play facility to find enriching learning experiences for stakeholders during gust lectures, seminars and student's forum activities etc. Three fiber ultra connections of 300 MBPS from BSNL have been installed which serve the requirements of the office and smart classroom. A Digital teaching device has been installed with an LCD projector. The faculty members are using frequently modern teaching devices. The smart room is used by the PG department for teaching seminars and a small workshops. The smart classroom in the college is used for administrative purposes like virtual meetings with commissionerate and district administration and live teaching for the students.

LMS:

The E-Contents repository has been established as the Rajiv Gandhi e-content Bank and RAJLMS. Various online live youtube video links of Skill Development Courses are available on are college webpages. It is a partial LMS which is freely available for the students. BSNL lease line has been laid down extending into various blocks and departments. The students and faculty members benefitted from the e-lectures provided by the commissionarate. The college has updated its IT facilities by increasing the number of computers, printers, scanners, smartboards, interactive LCD projectors and Xerox machines. There are about 32 CCTV cameras in the entire campus which have been installed in the main building, different corridors, Principal chamber, library, cycle stand and the main TV screen is placed in the principal room for constant observation.

MIS:

The online admission process for UG and PG Students is implemented by CCE Rajasthan. The accounts and Finance section prepare the monthly salary bills of all employees through the Pay Manager Portal. Valuable information for students is uploaded on the website giving information related to subject combination, academic calendar, admission policy and code of ethics. Examination duties are assigned by software developed by the college. LAN for access to a database of students' academic performance and other queries, various Government and citizen apps and modules on Rajasthan SSO Portal of employers etc. Payment of various scholarships through the

SSO module helps in the procurement of goods and items and placing orders. The college has formed ICT committee which looks after maintenance and computer usage policy. This committee monitors policies concerning the use of LCD projectors and laptops for students and faculty and a printing facility is provided for the staff.The whole campus of the college has Wi-Fi facilities with high Speed connection.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 209.08

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 24

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 25.17

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
43.68	56.79	8.85	7.2	11.39

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 63

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3496	3279	3370	2772	2462

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.19

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
61	0	0	140	334

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 11.71

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
207	138	144	126	72

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1580	1138	1406	941	801

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.08

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	1	1	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 137

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
27	24	0	53	33

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 28

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
46	39	14	32	9

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college began its activities in 1967 and its many students are very well placed in reputed positions. The College has a registered Alumni Association under the society registration act 1958/28 registration no Rajgarh 134/2016-17 dated 07-10-2016. The association is constituted of17 members in executive committee including president, vice-president, secretary, treasurer. Currently the general body comprises all registered members.

President- Shri B.P. Meena

Vice-President- Shri Khem Singh

General Secretary- Dr. Dulichand Meena

Joint Secretary- Shri N.L. Verma

Treasurer- Shri Madan lal Sharma

There are concentrated efforts on the part of college staff and administration to mobilize a maximum number of old students and motivate them to become participative in the association. This resulted in great success and a number of old students were added to the association and showed their keen interest in contributing to improve college facilities. The college organizes various functions where alumni are invited and also conducts meetings with faculty members to have interaction with the students and the staff, in order to utilize their expertise for one development of the institution.Alumni contribute through organizing guest lecturers as visiting faculty, resource persons and participate in seminars and conferences organized by the college. The members of the alumni association have regular interaction with the Principal, the management and the staff members regarding the overall development of the college. Some of the members of the alumni association are also having their representation on the college development committee, IQAC Committee, RUSA committee etc. The Alumni Association is actively involved in providing constructive support for college administration. The Alumni Meet has become an annual feature and the association is providing financial support to the needy students

Due to COVID-19 Pandemic as per the guidelines of state government, the meeting of alumni could not be organized in the session of 2020-21.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The College Emblem Contains hitopdesh dictum "VidyadadatiVinyam" as motto of college. Accordingly the prime emphasis is on value-laden quality education and learning without any laxity. The Vision of the college is to educate young men and women not only to make them deployable human resources, but also learned citizens with moral commitment, and noble characters through continuous introspection. The vision behind establishment of Govt. college Rajgarh (Alwar) was to provide such an opportunity and open access to higher education in Arts, Humanities, Science and Commerce to students across entire social strata, irrespective of caste creed or colour.

1. The Govt. College Rajagrh, Alwar was set up with a mission to impart such knowledge as may be necessary for the all around development of the students there by making them capable of being better deployable and deserving candidates for the highly competitive job markets. 2. The college aim of developing humanistic values along with developing skilled human resource as well as responsible citizens to meet the contemporary challenges 3. The college being a govt. institution, aims at reaching out to the learner privileged and lesser motivated section of society to pursue higher education and thereby converting the unaware into awaken, educated and capable human resources and citizen. 4. The college visualizes at facilitating young adult learners with opportunity to become value sensitive under intellectual environment, thereby sensitizing learners towards inclusive social concerns, human rights, gender and environmental issues. The vision and the mission of the institution echo the spirit of the objectives of the national policies of higher education.

The Govt. College Rajgarh Follows the practice of decentralization in its true sense, in all the three important areas of the institution, Viz. academic, administration, and

- extra – curricular activities.
- The practices of decentralization and participatory management is reflected in all the activities of the college through a strong and efficient organigram of committees which includes the IQAC, the staff council, student council, Time table committee, exam committee and various departmental committees.
- The Principal, Teaching and Non-Teaching staff parents, students and Alumni work in a democratic way of governance following the tacit ruler of accountability in execution of their duties and responsibilities.
- The Principal with senior faculty members take care of financial management and the implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching learning and research aspects.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

1. Principal Level

Principal is the head and chairperson of the IQAC. The Principal is in consultation with the Teachers of different committees for planning and implementation of different academic, students administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college.

2. Faculty level

Faculty members are given representation in various committees cells nominated by the principal in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members.

3. Students Level:-

For the development of students, various cells are established at college level. Students are empowered to play an important role in different activities functioning of different roles and responsibilities on various committees to further reinforce decentralization.

4. Non-Teaching Staff Level:-

Non-teaching staffs also represented in the governing body and the IQAC. Suggestion of non teaching staff are considered while framing policies or taking important decisions.

Operational level:

Government College Rajgarh is a leading college in the Alwar. It has a large volume of students, well qualified faculty and potential resources and facilities in terms of infrastructure and paraphernalia .It is an institution that belongs to the Rajasthan state government. Accordingly, the board administrative policies are framed by the State Government of Rajasthan. The principal and the other office staff work according to the nature and the extent of authority assigned to them. the principal of the college is the head of institution and it's always there to provide the requisite leadership and motivation to the system as a reward for maintaining an excellent administrative academic and quality record. The college has been

granted the status of the Government College Rajgarh always is one of the largest college in Alwar district. Since our institutions accreditation by the NAAC in 2006 the IQAC cell has been formed in the college in pursuance to NAAC guidelines. This cell places special attention towards making sustainable suggestions implementation of accepted suggestions and maintaining of development programmers adopted by the college for improvement in academics ,infrastructure and grooming of the students through co and extra-curricular activities. For better functioning in academic and support fields, administrative committees are formed from time to time by principal.

Appointments and procedures:- The Teaching staff of the college are appointed by the department of college education Rajasthan. The staff members are recruited after a qualifying competition exam conducted by RPSC.

Service Rules:- All the staff members of the college follow Rajasthan service rules

Development Plan:- The principal and the staff faculty always work in consonance together for designing and proper execution of quality policy and plans. The institution is also registered under 2(f) and 12(B) of the UGC. Therefore the institution also follows the rules the guidelines and the directions of the UGC in all its working.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Welfare Measures:-

The scheme of TRF is very popular among the lecturers it provides them sufficient relaxation of 2 years leave for completing their Ph.D. Similarly PDRF is also availed of by some scholars for the purpose of doing the postdoctoral research. Female staff are granted maternity leave as per the state government rules if they apply according to situation. Besides leave on medical ground is also possible as per the state government rules. Female staff are granted child care leave as per the government rules. All the welfare schemes as admissible by the UGC norms for the college staff and by the State Government for its employees are available for the staff. Every academic year, our college organizes several motivational and developmental lecturers

for the teaching and non-teaching staff. It has been now rendered mandatory by UGC for every lecturer to undergo one orientation and three refresher courses for the aspect of HRM the college gives Full support to those who want to take part in such courses. The Academic departments of the college often organize national or even international seminar webinar this enhances the knowledge of college teachers and also of the students. The college also organized various faculty Development programmers for teaching & non teaching staffs to improve there knowledge & skills. Govt. College Rajgarh has successfully organized several seminar, webinar, FDP programs for the welfare and skill development of teaching and non-teaching staff.

Performance Appraisal System:--

The Achievements of teaching and non- teaching staff members are monitored and updated in the college records. Performance appraisal system is implemented as per the guidelines from UGC and the state government. Each member of the staff fills up the annual self-appraisal and files in the Institute. The principal after good judgment puts appropriate remarks and then forward it to higher authorities. Before this, the appraisals at the college level are informally discussed with concerned confidentially if required and he/she is advised by the college administration accordingly. The principle often takes personal interest in improving the performance of members of staff. Besides this, the assessment of the teachers comes also through the feedback forms which in turn indicates the teacher's quality by the students also. All the students from each and every class and section are expected to do so far all the teachers concerned with their classes. The identities of students are not disclosed. The feedback form has a well defined as set of questions that helps the students to evaluate the teaching capacity based on lecture understanding and define how far the teacher has succeeded in reaching out the students. These details are accessible to staff so as to help them just their performance. Wherever required counseling is provides to the member of teaching and non-teaching staff in order to help them to improve the professional capabilities . The head of the institution also uses evaluation in informal way to improve the services of the office staff.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 33.67

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
25	4	15	17	6

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	7	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college major source of funding are as follows

- Total fee collected from the students.
- Grant received from the State Government of Rajasthan.
- Various grants received from the UGC.
- Contribution by MLA /MP from the related funds.
- RUSA-2

The government educational institution does not make any profits. College's accounts department makes the salary bills which are duly endorse by the principal and the same are address by the state treasury. All other funds are utilized as per recommendation of the constant committee of which the college accountant is a permanent member. Principle's approval is a must and expert opinion of the accounts department of the college regarding proper and rule following utilization of funds is essential for any kind of expenses. The financial resource of the college are managed in every careful effective and transparent manner. Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all the expenditure, recurring and non -recurring are incurred through bank cheque. Only duly authorized person (DDO) can operate through the bank. Most often the DDO is the head of institution. State government periodically audits the college accounts by sending external auditors. Accountant general also audits our accounts periodically .Thus there exist absolute transparency in maintaining of the college accounts.

College accounts are maintained by the account department. No expenses are done against and without their technical advice. The funds received under various heads are utilized as per the rules. Yet, if any lapses are discovered on a later scrutiny the same are rectified and the concerned authorities are duly apprised of the corrections.

Besides the above, there is also a provision of the audit of college accounts by an external auditor appointed or nominated periodically by the state government. Accountant general also audits our or accounts periodically. The representatives of accountant general conduct such audit of

- the college accounts thus there exists absolute transparency in maintaining of the college accounts. Usually the audit is conducted every year incidentally the audit is underway while this report is being prepared.
- There have been no measure objections if there arises any objections. whatsoever, the same are removed with the college administration help.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Principal is the chairperson of IQAC and it works under the overall guidance of the principal. The convener assigns the tasks to the members often forming sub-teams suitable for the task. The requirements of the college with reference to various stakeholders are assessed And an action plan in tune with the available budget of funds is made. The same is discussed with the team and corrections, if any, are made. Then, it is put before the principal and the levels of urgency, benefit, expenses and other modalities are discussed with him, on approval the plan is put into action.

The administrative system also looks after the quality education in the institution. The different committees set up by the institution are always aware of administrative needs. With the functioning of IQAC the academic and the administrative system in the institution have been quite effective for the enhancement of quality education. The institution has a full proof mechanism to get the academic and administrative machinery of the institution in motion. The academic quality of the institution is maintained by the teaching and learning processes. The administrative quality is maintained by the effective

functions carried out by various committees. the two mechanism are interdependent and, therefore, there

is no scope for any failure in any system

The government college Rajgarh has adopted a multilayer system where the top administration is the ultimate decision making body accountable to various stakeholders. The IQAC, the planning body, collects inferences from the learners and various committees through participatory interaction based on which it proposes comprehensive prospective plan to the top administration for approval and implementation. The chain of committees is in charge of implementation of developmental and academic activities assigned by the administration. The supervision by the administration shows the proper implementation. The fair representation of learners ensures the transparency in the process. The Head of institution conducts meeting regularly and visits the classroom to ensure proper delivery of material and timely completion of course as per syllabus. The IQAC play a major role in assuring quality of education imparted by the institution. It is through students' active participation in classroom that the quality of education is maintained. Students are punctual and attend classes regularly. They also interact with the concern teachers and request for extra classes if needed. They approach the Teachers for solution of their problems related to their syllabus. Their participation is also assured by involving them in cultural and other activities. The students also approach the head of institution directly for redressed of their problems. The IQAC place special attention towards making suitable suggestions implementation of accepted suggestions and the monitoring of developmental programs adopted by the college for improvement of academics infrastructure, and grooming of the students through co-and extra-curricular activities.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Measures initiated by the Institutions for the promotion of gender equity

Response

Gender sensitization presides over gender sensitivity and modification of behavior by raising awareness of gender equality concerns. It is achieved by conducting various sensitization campaigns, trainings, programs etc. Govt. College Rajgarh provides all kinds of facilities to all students and staff members without any discrimination about their gender and sensitizes the staff and students to gender based challenges and concerns. In addition to the curricular engagements, several co-curricular and extracurricular programs highlight the centrality of addressing concerns and the need to transform the patriarchal society to a gender-equal society.

A gender audit was conducted on 6th March 2023 for past five years from 2018 to 2023. The purpose of the audit was to get an approval and reassurance from an external authority regarding the practices followed in the campus to promote gender equality. Documents for good practices towards

achievements of gender equality are maintained.

Gender Sensitization through Academic and extracurricular Programs:-

To make holistic development of the female students, women cell has been established by the college to empower women and help them in all works of life. Women cell and NSS provide a platform for girl students to share their experiences and views regarding their rights and duties, status in society and to suggest way to improve. Women cell organizes Poster Making competition on 'Save Girl Child Educate Girl Child', Essay competition, Arts and Craft competition, Debate competition, Mehndi competition, Solo Song competition, Rangoli competition, Panel Discussion on gender Issues throughout the year.

Awareness

Legal awareness programs are organized to raise awareness about laws on sexual abuse, sexual harassment at work place, civil and political rights of women etc. The college believes in not only heightening awareness among female students about their rights but also sensitizing towards gender issues.

College organizes various programs on health and hygiene issues and to create legal awareness among the students. Some of them are as follows:-

1. A lecture was held on **Women's Protection and Police Management**.
2. A one day workshop was organized on **National Girl Child Day**.
3. **Self Defence Training Camp** was organized from 29.01.2022 to 05.02.2022 and the total participants were 82.

·Safety procedures are strictly followed in the campus –

1. **Safety and security**

CCTV cameras are installed at strategic

- locations for continuous surveillance of the premises and for tightening security in the college.
- Complaint and suggestion boxes are made available in the campus.

a)Common room

- There is a separate common room for female students with all necessary facilities.

b)Counseling

- An exclusive women cell has been constituted by the institution. Women cell officer counsels the girls students on a need basis on various issues like stress management, self esteem issues, lack of motivation, time management, friendship issues, emotional issues, behavioral issues adjustment issues etc.
- Girls' hostel in co-ed institute has well trained guards and a committee of female staff constituted to look after the hostel records.
- Safe and purified water facility is provided for the students in College campus.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

India is a country of a multi-ethnic culture where people belonging to different religious, racial and cultural identities live together harmoniously.

Keeping this view in mind, Rajgarh college tries to maintain harmony   and tries to create goodwill

among students.

Each and every students of the college along with faculty members are fully involved in the national developmental activities, national festivals and awareness relies.

College thereby celebrates Independence Day, Republic Day, Gandhi Jayanti, Rashtriya Ekta Diwas every year with great honour and respect.

Socio economic:-

We have students from diversified backgrounds. Mainly students from rural areas prefer our college as they know that the college caters to their needs, of support and encourages them to become responsible citizens.

Linguistic:-

The medium of instructions are Hindi and English. Hindi Sahitya Parishad and English and Sanskrit Sahitya Parishad also work to improve the communication skills of the students. For the linguistic development of the students, General English classes play a great role.

Cultural Amalgamation:-

The secular aspect is preserved by our college since the establishment. Festivals of every religion are celebrated with enthusiasm by involving students of every community in our college.

Rajgarh College has implemented several measures to make the college an inclusive campus-

·**Measures for equal opportunities**

1. Govt. College Rajgarh strictly follows the reservation policies laid out by the Government of India for Admission of students and appointment of teaching and non-teaching staff. College ensures parity and transparency during the admission process.

·**Promotion of Diversity and Inclusivity-**

1. **'Ek Bharat Shreshth Bharat'** club was formed as per the order of the Directorate College Education Rajasthan Jaipur in the college. Under this club various competition such as poster making competition, Essay writing competition were organized in the context of the state of Assam in which NSS volunteers portrayed the folk culture of the state of Assam beautifully.courage to express themselves. Many of our teachers deliver lectures on the constitutional obligations, national unity and social harmony in the college, town and nearby villages.

·**Democratic Values-**

The college enshrines the sovereign and democratic values of our nation by commemorating some important days.

1. National Voter's Day is celebrated every year on January 25.
2. Republic Day is celebrated on January 26 every year to mark the ratification of the constitution. On this day national flag is hosted. Speech on Constitutions formation and its importance are delivered by the faculty members and Principal of the college.

- The Independence Day is celebrated annually on August 15 by hosting the national pride Tricolour Flag at our college premises.

1. The college facilitates and conducts Student Union Elections every year to ensure a democratic and safe space for students to voice their concerns.

·Programs instilling citizen's responsibilities-

1. College renders national service by organizing road safety awareness programs routinely. Students are informed about traffic rules and regulations and instill the importance of safeguarding human life.
2. To promote a sustainable environment, Swachchh Bharat Campaigns and tree plantations drives are organized.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice -1

Social Responsibility and Community Outreach Objective-

Education without social commitment is incomplete. We work for the betterment of marginalized section of the society and help them through various outreach programs.

Goal

- This practice aims to foster the spirit of social service in our students so that they learn to recognize it as a large condition frame work of their education.
- To stimulate in the development of students' character and citizenship spirit by involving in community outreach activities.

The Context-

There are several challenging issues that need to be addressed. These issues are problematic for the village communities. First and foremost is the issue of pollution which is rising up because of crop residues burning, burning crackers etc. The Second issue is the problems of illiteracy. Many poor children do not have access to schools and sometimes there is school dropout which needs to be curbed. Domestic violence is another issue which is done against women. Gender inequality is a big problem. From Female feticide to female infanticide to rapes, females face several problems, which is very disturbing. As a result there is an imbalance in sex-ratio in society. Our youth is facing several mental health issues. In this way social inequities and lack of opportunities characterize the lives of people from low socio economic background. Education is the only leveler of such disparities.Government College Rajgarh imparts a holistic education with aim of sharpening of social sensibilities of the students. NSS volunteers are involved in community service empathically.

The Practice-

Our Community Outreach Programme is unique in Session 2018-19. College adopted the village Banjara Basti of Rajgarh. The volunteers organized rallies on social evils like Beti Bachao Beti Padhao, Domestic Violence Prohibition etc. They run a campaign for cleanliness.

In Session 2019-20, our College adopted Kharkhada Village Rajgarh. The volunteers organized rallies on "Beti Bachao Beti Padhao" and "Swachh Bharat Abhiyan". Nukkad Natak, Declamation and Poetic Recitation were also performed on the same subject.

In Session 2020-21, our College visited Rajgarh town during Corona Pandemic. Rajgarh College organizes programs to sensitize the people towards the needs of the day during the Corona pandemic.

In 2021-22 under Community Outreach Programme our College adopted the village in Thana Rajaji Village Rajgarh. Our volunteers performed Nukkad Natak, Songs, Speech etc for cleanliness on the occasion of Gandhi Jayanti. Pledge of Clean India, Healthy India was taken along with the villagers.

In Session 2022-23 College adopted the villages Kharkhada village, Banjara Basti, Thana Rajaji, Gram Shrinagar, Bhatta basti of Rajgarh. The volunteers organized a Rally on "Say No to Plastics" and "Stop Burning Crop Residues". Awareness campaigns for "Traffic Rules and Say No to Crackers" were run by volunteers to sensitize villagers regarding the harmful effects of adulteration and plastic.

Evidence of Success-

As a result of Cleanliness Campaign the adopted villages like Kharkhada village, Banjara Basti, Thana Rajaji, Gram Shrinagar of Rajgarh have become clean. People there now take great care in cleaning the surrounding area, Students planted trees in adopted villages and inspired the village folks to plan & protect the trees. As a result, people in these villages planted more & more saplings & protected the trees. This activity preserved our flora life to some extent. Our volunteers organized rallies on "Say no to Plastics" "Stop Burning Crop Residues". People in these villages now do not use polythene bags & they have stopped burning crop residues.

Problems Encountered and Resources Required –

Illiteracy and poverty are interrelated and deep-rooted problems of our society. Food is more important than health and safety. As the village folk are conservative they participated in our campaigns & rallies in a less number. Our faculty and students took great pains in motivating them to take interest in their campaigns. They told the villagers about the existing issues like forest conversation, Beti Bachao Beti Padhao, Water Conservation, Burning of Crop Residues, Cleanliness, etc. For this, our faculty members have to arrange various expert lectures to provide the villagers with insight into the various problems they are facing in their day to day life.

Best Practice -2

Green Initiatives in College Campus

Environmental degradation is a major issue at global level. Indian culture and traditions have always been aware and motivational towards the management and conservation of flora and fauna for the sustainable development of mother earth. Government college Rajgarh in stills a deep and lasting respect for 'Nature' and 'Environment' with commitment to social and environmental concerns. College puts in every possible effort to contribute towards environmental sustainability. Conserving the environment is the responsibility of humankind as a whole. In order to sustain the beauty and natural function of the environment, humankind must first take drastic steps towards environmental sustainability and avoids actions that harm or deplete it.

Goal-

- Inculcating Indian values in students.
- Making them aware of the advantages of plantation.

• Context-

- College wants to utilize the potential of youth for environmental protection.
- Most of the boys are from rural backgrounds and have good knowledge about how to take care of the trees.
- Using the leisure time of boys for a healthy purpose.

• Practice-

A Green campus is a place where environmental practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind.

Major Green Campus Initiatives in the Govt. Gollege Rajgarh

- Restricted harmony of vehicles
- Usage of bicycle and public transport
- Plastic free campus
- Paperless office

- # Evidence of success-

  Trees have grown up now and front area of the college, playground and botanical garden have been developed and maintained duly. The practice has motivated the other students and they make small efforts on their own to save the environment.

  # Problems encountered and Resources Required-

  • Best practices as hosted on the Institutional website

  • Any other relevant information

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)	

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response –

- **Solid Waste Management.**

•Liquid Waste Management.

•E-Waste

- **Hazardous Chemicals and Radioactive Waste Management.**

Solid waste production is a global phenomenon and depends on the various factors viz. season, collection, frequency of population, climate condition, weather condition etc. Improper management of solid waste causes a risk to the environment and also the people who are living in that particular area. It is a very major challenge all over the world and it should be deicisively overcome.

Solid waste management

- The waste is reduced in Govt. College Rajgarh by training the students and staff and implements this practice through advertisement on notice boards, displaying slogans boards in the campus etc.

- Waste is segregated in the form of dry and wet waste.

- Colour coded dustbins are used for different type of waste.

- The separated waste is then collected by municipal vehicles for proper disposal.

- Even the broken furniture is also converted into reusable parts.

- We keep newspapers in library and after collection of all papers. We sell them to old newspaper collector and we get cash which is kept for institutional use.

- Organic waste from girl's hostel is given to a piggery which is good practice.

- The NSS units have conducted a pledge program on 'Swachh Bharat Abhiyan'.

College Rajgarh is declared as plastic free zone. The students and staff strictly adhere to the green protocol by avoiding the use of plastic cups, covers, bags, containers. Waste baskets and dustbins are kept outside the class

room, wash area and Varandas. There is provision to deposit dry waste and wet waste separately so that sorting of waste is done at the point of origin itself. Wet wastes primarily consisting of food wastes are collected from the college campus and hostel and is given as food to pigs, cows and dogs.

The college is to take care of the environment through solid waste management in order to maintain the beauty of nature in and around the campus. The college sensitizes its students and staff about the environment through various activities.

Types of Waste generated from various sources

S.No	Source	Type of Waste generated
1.	Classrooms	Paper, Plastic, pen, pencil, charts, disposable cups, wrappers.
2.	Lab	Paper, Plastic, pen, pencil, Bottles.
3.	Staffroom	Paper, Wrappers, Plastic, Bottles.

4.	Office	Paper and Plastic.
5.	Library	Paper and Plastic.
6.	Toilets	Paper, Plastic and Sanitary napkins.

Table II- Frequency of Waste Collection from different sources.

S.No	Sources	Collection Frequency
1	Hostel mess	Two times a day (after each meal timing)
2	Hostel	Once every two days.
3	Academic Building	Once a every three days.
4	Non-academic Building	Once every three days
5	Road side bins	Once a week

Table III - Bin Colour Coding

S.No	Waste	Colour			
1	Organic Food	Blue.			
2	Recyclables	Green.			
3	Sanitary	Red.			
4	Other (Plastic, Glass, Soiled, Papers and Containers etc.)	Yellow.			

Liquid Waste Management.

The college campus lacks a water source inside the compound. A large amount of water is needed for the daily use during summer season. The availability of fresh water is very less. In order to overcome the situation a new method is proposed. This is by treating the waste water from the washbasin, cooler. In hostel the water after washing the clothes is also used for the treatment. By treating this water a new source is generated and this water can be used for washing, gardening except for drinking purpose.

Water conservation has become the need of the day. Awareness among the students and staff on water conservation is created. The campus is zero water discharge campus i.e. no water is discharged outside the campus as the treated water is used for gardening.

E-waste management

The computers, mainframes, servers, monitors, printers, scanners, compact discs, calculators, battery cells, fax machines, refrigerators and air conditioners are examples of E-waste when they become unfit for the intended use or if they have crossed their expiry date.

1. The E-waste includes a wide range of electronic and electrical items such as computers, printers, keyboards etc. Electronic machines and goods are put to optimum use. The institutions take efforts to minimize e-waste by repairing the computer peripheral and electronic components.

2. E-waste generated from various departments which cannot be reused or recycled, is being disposed off centrally through certified eco-friendly vendors.

Printers' cartridges are generally refilled

1. and not disposed off. Wherever refilling is not possible, the cartridges are returned to the manufacturer.

2. UPS batteries are exchanged for a nominal cost (buyback offers) with the vendor new batteries.

There are several strategies in place to manage e-wastes. All efforts are made to assure longevity of life for electronic gadgets in the college. Used electronic gadgets which are still useful but needs replacement in the college context are sometimes donated on request to the socially disadvantaged individuals and groups. The e-wastes are collected together in e- beans and are sold to the electronic recycling units in Rajgarh from time to time.

Hazardous Chemicals and Radioactive Waste Management.

1. The college generally does not generate any hazardous waste in any manner. However the college strives to generate minimal waste and tries to reduce the use of plastic whenever possible.

2. Use of pesticide and other harmful chemicals in the garden is replaced by adopting organic methods of gardening whenever possible.

3. In order to dispose of the acid fumes, chemistry lab is equipped with exhaust fans.

Mild chemicals are used for cleaning and maintaining campus.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

- Get approval and funds from UGC and other agencies to construct much needed auditorium.
- Get approval and funds from UGC and other agencies to construct sports stadium, swimming pool and garden.
- Free admission in Girls Hostel.

Concluding Remarks :

Government collegeRajgarh tries its best to provide quality education in the disciplines of Arts, Science & Commerce. The college equips the students with knowledge and skills in their chosen disciplines to help the students to bring out their best so that they can use their talents in the various challenges of life. The college instills into the students the spirit of patriotism, humanistic values, dedication and service to the nation. The college teaches the students to respect the features of Indian Constitution and live harmoniously with a mutual sense of respect towards others from different caste and communities. The college gives special emphasis to make the students socially responsible and make them sensitive to social issues. Various community initiatives are undertaken by the students. The college is also trying to equip the students about rich tradition and heritage of their state and at the same time make them aware of the rich spiritual knowledge of the country.

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